



**IRON COUNTY, MISSOURI  
TWO YEARS ENDED DECEMBER 31, 2001**

**From The Office Of State Auditor  
Claire McCaskill**

**Report No. 2002-101  
September 27, 2002  
[www.auditor.state.mo.us](http://www.auditor.state.mo.us)**

**AUDIT REPORT**



Office Of The  
State Auditor Of Missouri  
Claire McCaskill

September 2002

**IMPORTANT:** The Missouri State Auditor is required by Missouri law to conduct audits only once every four years in counties, like Iron County, which do not have a county auditor. However, to assist such counties in meeting federal audit requirements, the State Auditor will also provide a financial and compliance audit of various county operating funds every two years. This voluntary service to Missouri counties can only be provided when state auditing resources are available and it does not interfere with the State Auditor's constitutional responsibility of auditing state government.

Once every four years, the State Auditor's statutory audit will cover additional areas of county operations, as well as the elected county officials, as required by Missouri's Constitution.

-----  
This audit of Iron County included additional areas of county operations, as well as the elected county officials. The following concerns were noted as part of the audit:

- A state law, Section 50.333.13, RSMo, enacted in 1997, allowed salary commissions meeting in 1997 to provide mid-term salary increases for associate county commissioners elected in 1996 due to the fact that their terms were increased from two years to four. The Iron County salary commission did not address this issue in 1997. Two legal opinions provided to the county from the prosecuting attorney's office advised against approving the raises since a court would likely view them as unconstitutional and repayments might be required. Regardless of these factors, in March 1999, the county commission approved mid-term raises for the associate county commissioners retroactively effective to January 1, 1999.

On May 15, 2001, the Missouri Supreme Court handed down an opinion that holds that all raises given pursuant to this statute section are unconstitutional. Based on the Supreme Court decision, the raises given to each of the Associate County Commissioners, totaling approximately \$15,400, for the two years ended December 31, 2000, should be repaid.

- The county does not have a written policy on the use of county vehicles and vehicle usage logs prepared do not provide adequate details or distinguish between business and commuting usage.
- The county has not adopted a written county-wide overtime and compensatory time policy.

(over)

YELLOW SHEET

- The Sheriff maintains a bank account outside the county treasury. A budget was not prepared for the fund and the fund was not listed on the county's published financial statement. Some expenditures from the fund did not appear necessary for the operation of the sheriff's department.

Also included in the audit are recommendations to improve the accounting controls and procedures of the Associate Circuit and Probate Divisions, Circuit Clerk, and Prosecuting Attorney. The audit also includes some matters related to budgets and county expenditures.

**All reports are available on our website: [www.auditor.state.mo.us](http://www.auditor.state.mo.us)**

IRON COUNTY, MISSOURI

TABLE OF CONTENTS

	<u>Page</u>	
<hr/> <u>FINANCIAL SECTION</u> <hr/>		
State Auditor's Reports: .....	2-6	
Financial Statements and Supplementary Schedule of Expenditures of Federal Awards .....	3-4	
Compliance and Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i> .....	5-6	
Financial Statements: .....	7-14	
<u>Exhibit</u>	<u>Description</u>	
A-1	Statement of Receipts, Disbursements, and Changes in Cash - Various Funds Year Ended December 31, 2001 .....	8
A-2	Year Ended December 31, 2000 .....	9
B	Comparative Statement of Receipts, Disbursements, and Changes in Cash - Budget and Actual - Various Funds, Years Ended December 31, 2001 and 2000 .....	10-14
Notes to the Financial Statements .....	15-18	
Supplementary Schedule: .....	19-21	
Schedule of Expenditures of Federal Awards, Years Ended December 31, 2001 and 2000 .....	20-21	
Notes to the Supplementary Schedule .....	22-24	
<hr/> <u>FEDERAL AWARDS - SINGLE AUDIT SECTION</u> <hr/>		
State Auditor's Report: .....	26-28	
Compliance With Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance With OMB Circular A-133 .....	27-28	

IRON COUNTY, MISSOURI

TABLE OF CONTENTS

	<u>Page</u>
<hr/> <u>FEDERAL AWARDS - SINGLE AUDIT SECTION</u> <hr/>	
Schedule:.....	29-31
Schedule of Findings and Questioned Costs (Including Management's Plan for Corrective Action), Years Ended December 31, 2001 and 2000.....	30-31
Section I - Summary of Auditor's Results .....	30-31
Section II - Financial Statement Findings .....	31
Section III - Federal Award Findings and Questioned Costs.....	31
Follow-Up on Prior Audit Findings for an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i> .....	32-33
Summary Schedule of Prior Audit Findings in Accordance With OMB Circular A-133 .....	34-35
<hr/> <u>MANAGEMENT ADVISORY REPORT SECTION</u> <hr/>	
Management Advisory Report - State Auditor's Findings .....	37-46
<u>Number</u>	
1. Associate Commissioner Salaries .....	39
2. County Vehicles .....	40
3. Personnel Policies .....	41
4. Budgetary Practices and Expenditures .....	41
5. Sheriff's Commissions Fund .....	42
6. Associate Circuit and Probate Divisions' Controls and Procedures.....	44
7. Circuit Clerk's Controls and Procedures .....	44
8. Prosecuting Attorney's Trustee Account.....	45
Follow-Up on Prior Audit Findings .....	47-54
<hr/> <u>STATISTICAL SECTION</u> <hr/>	
History, Organization, and Statistical Information .....	56-60

FINANCIAL SECTION

State Auditor's Reports



**CLAIRE C. McCASKILL**  
**Missouri State Auditor**

INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL  
STATEMENTS AND SUPPLEMENTARY SCHEDULE OF  
EXPENDITURES OF FEDERAL AWARDS

To the County Commission  
and  
Officeholders of Iron County, Missouri

We have audited the accompanying special-purpose financial statements of various funds of Iron County, Missouri, as of and for the years ended December 31, 2001 and 2000, as identified in the table of contents. These special-purpose financial statements are the responsibility of the county's management. Our responsibility is to express an opinion on these special-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the special-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the special-purpose financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying special-purpose financial statements were prepared for the purpose of presenting the receipts, disbursements, and changes in cash of various funds of Iron County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the county and are not intended to be a complete presentation of the financial position and results of operations of those funds or of Iron County.

In our opinion, the special-purpose financial statements referred to in the first paragraph present fairly, in all material respects, the receipts, disbursements, and changes in cash of various funds of Iron County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the county as of and for the years ended December 31,

2001 and 2000, in conformity with the comprehensive basis of accounting discussed in Note 1, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we also have issued our report dated August 1, 2002, on our consideration of the county's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the special-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the special-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the special-purpose financial statements taken as a whole.

The accompanying History, Organization, and Statistical Information is presented for informational purposes. This information was obtained from the management of Iron County, Missouri, and was not subjected to the auditing procedures applied in the audit of the special-purpose financial statements referred to above.



Claire McCaskill  
State Auditor

August 1, 2002 (fieldwork completion date)

The following auditors participated in the preparation of this report:

Director of Audits:	Thomas J. Kremer, CPA
Audit Manager:	Regina Pruitt, CPA
In-Charge Auditor:	John Lieser, CPA
Audit Staff:	Liang Xu
	Zeb Tharp
	Adrian Kennedy



**CLAIRE C. McCASKILL**  
**Missouri State Auditor**

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the County Commission  
and  
Officeholders of Iron County, Missouri

We have audited the special-purpose financial statements of various funds of Iron County, Missouri, as of and for the years ended December 31, 2001 and 2000, and have issued our report thereon dated August 1, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the special-purpose financial statements of various funds of Iron County, Missouri, are free of material misstatement, we performed tests of the county's compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance which are described in the accompanying Management Advisory Report.

Internal Control Over Financial Reporting

In planning and performing our audit of the special-purpose financial statements of various funds of Iron County, Missouri, we considered the county's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the special-purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not

necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the special-purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting which are described in the accompanying Management Advisory Report.

This report is intended for the information of the management of Iron County, Missouri; federal awarding agencies and pass-through entities; and other applicable government officials. However, this report is a matter of public record and its distribution is not limited.

A handwritten signature in black ink that reads "Claire McCaskill". The signature is written in a cursive, flowing style.

Claire McCaskill  
State Auditor

August 1, 2002 (fieldwork completion date)

## Financial Statements

Exhibit A-1

IRON COUNTY, MISSOURI  
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - VARIOUS FUNDS  
 YEAR ENDED DECEMBER 31, 2001

Fund	Cash, January 1	Receipts	Disbursements	Cash, December 31
General Revenue	\$ 375,649	1,350,757	1,265,496	460,910
Special Road and Bridge	421,288	907,957	1,025,451	303,794
Assessment	33	144,000	144,012	21
Law Enforcement Training	679	1,238	1,557	360
Prosecuting Attorney Training	2,244	607	80	2,771
Special Law Enforcement	3,971	195	4,033	133
Sheriff's Civil Fund	5,801	10,904	16,373	332
Record Preservation Fund	19,087	5,617	12,185	12,519
Iron Co. Industrial Development Association	902	40,387	39,539	1,750
Marriage Fund	1,082	888	0	1,970
Health Center	122,876	329,236	304,836	147,276
Board for the Developmentally Disabled	76,300	162,414	156,300	82,414
Prosecuting Attorney Delinquent Tax	513	28	0	541
Prosecuting Attorney Bad Checks	12,191	9,146	9,162	12,175
Circuit Clerk Interest	10,297	2,134	0	12,431
Associate Circuit Division Interest	2,358	766	0	3,124
Law Library	613	4,838	1,603	3,848
Sheriff's Commissions	2,762	9,975	10,870	1,867
Sound Recording	94	264	0	358
Recorder Technical	0	1,195	0	1,195
Total	\$ 1,058,740	2,982,546	2,991,497	1,049,789

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit A-2

IRON COUNTY, MISSOURI  
 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - VARIOUS FUNDS  
 YEAR ENDED DECEMBER 31, 2000

Fund	Cash, January 1	Receipts	Disbursements	Cash, December 31
General Revenue	\$ 363,981	1,216,016	1,204,348	375,649
Special Road and Bridge Assessment	401,040	1,158,842	1,138,594	421,288
Law Enforcement Training	79	141,781	141,827	33
Prosecuting Attorney Training	445	758	524	679
Special Law Enforcement	1,800	444	0	2,244
Sheriff's Civil Fund	3,508	463	0	3,971
Record Preservation Fund	13,487	10,434	18,120	5,801
Iron Co. Industrial Development Association	20,494	10,391	11,798	19,087
Marriage Fund	689	41,679	41,466	902
Health Center	1,076	506	500	1,082
Board for the Developmentally Disabled	361,295	330,471	568,890	122,876
Prosecuting Attorney Delinquent Tax	89,735	153,404	166,839	76,300
Prosecuting Attorney Bad Checks	485	28	0	513
Circuit Clerk Interest	11,514	10,250	9,573	12,191
Associate Circuit Division Interest	8,489	1,808	0	10,297
Law Library	1,966	392	0	2,358
Sheriff's Commissions	459	4,230	4,076	613
Sound Recording	2,741	3,849	3,828	2,762
Total	\$ 0	94	0	94
	\$ 1,283,283	3,085,840	3,310,383	1,058,740

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit B

IRON COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - VARIOUS FUNDS

	Year Ended December 31,					
	2001			2000		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
<b>TOTALS - VARIOUS FUNDS</b>						
RECEIPTS	\$ 2,883,098	2,954,200	71,102	3,042,534	3,065,189	22,655
DISBURSEMENTS	3,263,956	2,969,862	294,094	3,576,831	3,292,906	283,925
RECEIPTS OVER (UNDER) DISBURSEMENTS	(380,858)	(15,662)	365,196	(534,297)	(227,717)	306,580
CASH, JANUARY 1	1,020,446	1,029,912	9,466	1,257,857	1,257,629	(228)
CASH, DECEMBER 31	639,588	1,014,250	374,662	723,560	1,029,912	306,352
<b>GENERAL REVENUE FUND</b>						
RECEIPTS						
Property taxes	425,000	476,190	51,190	407,000	401,980	(5,020)
Sales taxes	310,000	309,060	(940)	310,000	309,446	(554)
Intergovernmental	221,274	232,036	10,762	196,424	247,877	51,453
Charges for services	197,580	211,387	13,807	194,500	188,129	(6,371)
Interest	30,000	31,219	1,219	26,000	29,243	3,243
Other	60,285	47,491	(12,794)	40,050	1,221	(38,829)
Transfers in	42,000	43,374	1,374	38,250	38,120	(130)
Total Receipts	1,286,139	1,350,757	64,618	1,212,224	1,216,016	3,792
DISBURSEMENTS						
County Commission	78,025	75,975	2,050	76,744	76,519	225
County Clerk	74,357	73,789	568	72,676	70,868	1,808
Elections	700	343	357	21,800	27,141	(5,341)
Buildings and grounds	80,500	68,591	11,909	65,500	69,417	(3,917)
Employee fringe benefits	174,150	159,760	14,390	141,600	153,051	(11,451)
County Treasurer	32,897	30,061	2,836	31,455	30,130	1,325
County Collector	69,062	66,591	2,471	68,869	67,041	1,828
Circuit Clerk	28,200	27,277	923	25,972	23,721	2,251
Associate Circuit Court	17,725	17,972	(247)	20,450	19,759	691
Court administration	12,164	5,830	6,334	10,764	14,074	(3,310)
Public Administrator	37,460	36,752	708	11,607	12,284	(677)
Sheriff	395,049	379,529	15,520	377,129	374,207	2,922
Jail	55,360	55,155	205	52,750	48,633	4,117
Prosecuting Attorney	89,972	88,146	1,826	85,389	83,312	2,077
Juvenile Officer	20,000	20,000	0	20,000	20,000	0
County Coroner	12,312	11,310	1,002	8,142	7,421	721
Other	156,403	137,015	19,388	129,908	93,870	36,038
Transfers out	27,000	11,400	15,600	20,000	12,900	7,100
Emergency Fund	30,000	0	30,000	30,000	0	30,000
Total Disbursements	1,391,336	1,265,496	125,840	1,270,755	1,204,348	66,407
RECEIPTS OVER (UNDER) DISBURSEMENTS	(105,197)	85,261	190,458	(58,531)	11,668	70,199
CASH, JANUARY 1	375,649	375,649	0	363,981	363,981	0
CASH, DECEMBER 31	270,452	460,910	190,458	305,450	375,649	70,199

Exhibit B

IRON COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - VARIOUS FUNDS

	Year Ended December 31,					
	2001			2000		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
<b><u>SPECIAL ROAD AND BRIDGE FUND</u></b>						
<b>RECEIPTS</b>						
Property taxes	403,000	427,758	24,758	412,000	405,923	(6,077)
Intergovernmental	474,000	446,876	(27,124)	703,500	670,571	(32,929)
Interest	33,000	30,428	(2,572)	28,000	32,948	4,948
Other	4,000	2,895	(1,105)	4,500	49,400	44,900
Total Receipts	914,000	907,957	(6,043)	1,148,000	1,158,842	10,842
<b>DISBURSEMENTS</b>						
Salaries	328,000	307,340	20,660	328,000	310,696	17,304
Employee fringe benefits	104,300	100,816	3,484	88,000	93,079	(5,079)
Supplies	85,500	81,563	3,937	81,300	89,504	(8,204)
Insurance	20,000	24,157	(4,157)	18,000	18,867	(867)
Road and bridge materials	177,000	177,353	(353)	177,000	158,460	18,540
Equipment repairs	40,400	47,756	(7,356)	40,400	33,135	7,265
Rentals	500	195	305	500	24	476
Equipment purchases	204,000	205,692	(1,692)	182,000	169,687	12,313
Construction, repair, and maintenance	22,000	21,827	173	237,000	210,354	26,646
Debt service	14,800	15,752	(952)	0	13,788	(13,788)
Other	0	0	0	14,800	0	14,800
Transfers out	43,000	43,000	0	41,000	41,000	0
Total Disbursements	1,039,500	1,025,451	14,049	1,208,000	1,138,594	69,406
RECEIPTS OVER (UNDER) DISBURSEMENTS	(125,500)	(117,494)	8,006	(60,000)	20,248	80,248
CASH, JANUARY 1	421,288	421,288	0	401,040	401,040	0
CASH, DECEMBER 31	295,788	303,794	8,006	341,040	421,288	80,248
<b><u>ASSESSMENT FUND</u></b>						
<b>RECEIPTS</b>						
Intergovernmental	138,642	140,388	1,746	140,000	137,755	(2,245)
Interest	1,000	963	(37)	1,000	1,076	76
Other	4,000	1,249	(2,751)	3,000	50	(2,950)
Transfers in	17,000	1,400	(15,600)	10,000	2,900	(7,100)
Total Receipts	160,642	144,000	(16,642)	154,000	141,781	(12,219)
<b>DISBURSEMENTS</b>						
Assessor	160,642	144,012	16,630	154,013	141,827	12,186
Total Disbursements	160,642	144,012	16,630	154,013	141,827	12,186
RECEIPTS OVER (UNDER) DISBURSEMENTS	0	(12)	(12)	(13)	(46)	(33)
CASH, JANUARY 1	33	33	0	79	79	0
CASH, DECEMBER 31	33	21	(12)	66	33	(33)

Exhibit B

IRON COUNTY, MISSOURI  
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - VARIOUS FUNDS

	Year Ended December 31,					
	2001			2000		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
<b><u>LAW ENFORCEMENT TRAINING FUND</u></b>						
<b>RECEIPTS</b>						
Charges for services	1,275	1,214	(61)	900	742	(158)
Interest	50	24	(26)	50	16	(34)
Total Receipts	1,325	1,238	(87)	950	758	(192)
<b>DISBURSEMENTS</b>						
Sheriff	1,325	1,557	(232)	1,325	524	801
Total Disbursements	1,325	1,557	(232)	1,325	524	801
RECEIPTS OVER (UNDER) DISBURSEMENTS	0	(319)	(319)	(375)	234	609
CASH, JANUARY 1	679	679	0	445	445	0
CASH, DECEMBER 31	679	360	(319)	70	679	609
<b><u>PROSECUTING ATTORNEY TRAINING FUND</u></b>						
<b>RECEIPTS</b>						
Charges for services	300	473	173	400	333	(67)
Interest	50	134	84	50	111	61
Total Receipts	350	607	257	450	444	(6)
<b>DISBURSEMENTS</b>						
Prosecuting Attorney	350	80	270	450	0	450
Total Disbursements	350	80	270	450	0	450
RECEIPTS OVER (UNDER) DISBURSEMENTS	0	527	527	0	444	444
CASH, JANUARY 1	2,244	2,244	0	1,800	1,800	0
CASH, DECEMBER 31	2,244	2,771	527	1,800	2,244	444
<b><u>SPECIAL LAW ENFORCEMENT FUND</u></b>						
<b>RECEIPTS</b>						
Charges for services	200	0	(200)	300	250	(50)
Interest	200	195	(5)	0	213	213
Total Receipts	400	195	(205)	300	463	163
<b>DISBURSEMENTS</b>						
Equipment	3,556	4,033	(477)	500	0	500
Mileage and training	0	0	0	1,500	0	1,500
Other	0	0	0	1,500	0	1,500
Total Disbursements	3,556	4,033	(477)	3,500	0	3,500
RECEIPTS OVER (UNDER) DISBURSEMENTS	(3,156)	(3,838)	(682)	(3,200)	463	3,663
CASH, JANUARY 1	4,027	3,971	(56)	3,508	3,508	0
CASH, DECEMBER 31	871	133	(738)	308	3,971	3,663

Exhibit B

IRON COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - VARIOUS FUNDS

	Year Ended December 31,					
	2001			2000		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
<b><u>SHERIFF'S CIVIL FUND</u></b>						
<b>RECEIPTS</b>						
Charges for services	10,000	10,347	347	10,000	9,576	(424)
Interest	1,000	557	(443)	500	858	358
Total Receipts	11,000	10,904	(96)	10,500	10,434	(66)
<b>DISBURSEMENTS</b>						
Equipment	0	0	0	10,000	7,000	3,000
Transfer out	15,000	16,373	(1,373)	11,250	11,120	130
Total Disbursements	15,000	16,373	(1,373)	21,250	18,120	3,130
RECEIPTS OVER (UNDER) DISBURSEMENTS	(4,000)	(5,469)	(1,469)	(10,750)	(7,686)	3,064
CASH, JANUARY 1	5,801	5,801	0	13,487	13,487	0
CASH, DECEMBER 31	1,801	332	(1,469)	2,737	5,801	3,064
<b><u>RECORD PRESERVATION FUND</u></b>						
<b>RECEIPTS</b>						
Charges for services	4,200	4,678	478	10,000	4,288	(5,712)
Interest	900	939	39	800	923	123
Other	0	0	0	0	5,180	5,180
Total Receipts	5,100	5,617	517	10,800	10,391	(409)
<b>DISBURSEMENTS</b>						
Microfilm and storage	2,500	2,742	(242)	8,000	528	7,472
Equipment	8,000	9,443	(1,443)	5,000	11,270	(6,270)
Total Disbursements	10,500	12,185	(1,685)	13,000	11,798	1,202
RECEIPTS OVER (UNDER) DISBURSEMENTS	(5,400)	(6,568)	(1,168)	(2,200)	(1,407)	793
CASH, JANUARY 1	19,087	19,087	0	20,494	20,494	0
CASH, DECEMBER 31	13,687	12,519	(1,168)	18,294	19,087	793
<b><u>IRON COUNTY INDUSTRIAL DEVELOPMENT ASSOCIATION FUND</u></b>						
<b>RECEIPTS</b>						
Intergovernmental	14,900	14,004	(896)	21,000	17,256	(3,744)
Interest	500	383	(117)	500	423	(77)
Transfers in	25,000	26,000	1,000	24,000	24,000	0
Total Receipts	40,400	40,387	(13)	45,500	41,679	(3,821)
<b>DISBURSEMENTS</b>						
Salaries	30,765	29,396	1,369	30,150	29,051	1,099
Office expenditures	1,400	1,892	(492)	2,400	1,383	1,017
Equipment	1,500	504	996	500	0	500
Mileage	2,000	1,866	134	3,000	2,455	545
Other	4,300	5,881	(1,581)	9,450	8,577	873
Total Disbursements	39,965	39,539	426	45,500	41,466	4,034
RECEIPTS OVER (UNDER) DISBURSEMENTS	435	848	413	0	213	213
CASH, JANUARY 1	902	902	0	689	689	0
CASH, DECEMBER 31	1,337	1,750	413	689	902	213

Exhibit B

IRON COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - VARIOUS FUNDS

	Year Ended December 31,					
	2001			2000		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
<b><u>MARRIAGE FUND</u></b>						
<b>RECEIPTS</b>						
Charges for services	500	810	310	500	440	(60)
Interest	30	78	48	30	66	36
Total Receipts	530	888	358	530	506	(24)
<b>DISBURSEMENTS</b>						
Contract services	500	0	500	500	500	0
Total Disbursements	500	0	500	500	500	0
RECEIPTS OVER (UNDER) DISBURSEMENTS	30	888	858	30	6	(24)
CASH, JANUARY 1	1,082	1,082	0	1,076	1,076	0
CASH, DECEMBER 31	1,112	1,970	858	1,106	1,082	(24)
<b><u>HEALTH CENTER FUND</u></b>						
<b>RECEIPTS</b>						
Property taxes	151,126	157,441	6,315	148,000	150,105	2,105
Intergovernmental	107,586	112,126	4,540	108,580	112,575	3,995
Charges for services	35,000	41,009	6,009	36,000	41,312	5,312
Interest	6,000	8,274	2,274	10,000	12,715	2,715
Other	10,600	10,386	(214)	2,100	13,764	11,664
Total Receipts	310,312	329,236	18,924	304,680	330,471	25,791
<b>DISBURSEMENTS</b>						
Salaries	238,700	228,953	9,747	221,000	219,496	1,504
Office expenditures	20,500	17,607	2,893	20,000	15,654	4,346
Equipment	25,000	7,896	17,104	25,000	13,161	11,839
Travel	6,800	5,720	1,080	6,800	5,352	1,448
Building and property	10,000	0	10,000	262,000	256,947	5,053
Contingency fund	45,788	0	45,788	46,075	0	46,075
Other	86,400	44,660	41,740	85,100	58,280	26,820
Total Disbursements	433,188	304,836	128,352	665,975	568,890	97,085
RECEIPTS OVER (UNDER) DISBURSEMENTS	(122,876)	24,400	147,276	(361,295)	(238,419)	122,876
CASH, JANUARY 1	122,876	122,876	0	361,295	361,295	0
CASH, DECEMBER 31	0	147,276	147,276	0	122,876	122,876
<b><u>BOARD FOR THE DEVELOPMENTALLY DISABLED FUND</u></b>						
<b>RECEIPTS</b>						
Property Taxes	145,000	153,214	8,214	147,000	144,923	(2,077)
Interest	3,700	5,000	1,300	3,400	4,281	881
Other	4,200	4,200	0	4,200	4,200	0
Total Receipts	152,900	162,414	9,514	154,600	153,404	(1,196)
<b>DISBURSEMENTS</b>						
Health and welfare	168,094	156,300	11,794	192,563	166,839	25,724
Total Disbursements	168,094	156,300	11,794	192,563	166,839	25,724
RECEIPTS OVER (UNDER) DISBURSEMENTS	(15,194)	6,114	21,308	(37,963)	(13,435)	24,528
CASH, JANUARY 1	66,778	76,300	9,522	89,963	89,735	(228)
CASH, DECEMBER 31	\$ 51,584	82,414	30,830	52,000	76,300	24,300

The accompanying Notes to the Financial Statements are an integral part of this statement.

Notes to the Financial Statements

IRON COUNTY, MISSOURI  
NOTES TO THE FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies

A. Reporting Entity and Basis of Presentation

The accompanying special-purpose financial statements present the receipts, disbursements, and changes in cash of various funds of Iron County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the county. The funds presented are established under statutory or administrative authority, and their operations are under the control of the County Commission, an elected county official, Health Center Board or the Board for the Developmentally Disabled. The General Revenue Fund is the county's general operating fund, accounting for all financial resources except those required to be accounted for in another fund. The other funds presented account for financial resources whose use is restricted for specified purposes.

B. Basis of Accounting

The financial statements are prepared on the cash basis of accounting; accordingly, amounts are recognized when received or disbursed in cash. This basis of accounting differs from accounting principles generally accepted in the United States of America. Those principles require revenues to be recognized when they become available and measurable or when they are earned and expenditures or expenses to be recognized when the related liabilities are incurred.

C. Budgets and Budgetary Practices

The County Commission and other applicable boards are responsible for the preparation and approval of budgets for various county funds in accordance with Sections 50.525 through 50.745, RSMo 2000, the county budget law. These budgets are adopted on the cash basis of accounting.

Although adoption of a formal budget is required by law, the county did not adopt formal budgets for the following funds:

<u>Fund</u>	<u>Years Ended December 31,</u>
Prosecuting Attorney Bad Checks Fund	2001 and 2000
Circuit Clerk Interest Fund	2001 and 2000
Associate Circuit Division Interest Fund	2001 and 2000
Law Library Fund	2001 and 2000
Sheriff's Commissions Fund	2001 and 2000
Sound Recording Fund	2001 and 2000
Recorder Technical Fund	2001

Warrants issued were in excess of budgeted amounts for the following funds:

<u>Fund</u>	<u>Years Ended December 31,</u>
Law Enforcement Training Fund	2001
Special Law Enforcement Fund	2001
Sheriff's Civil Fund	2001
Record Preservation Fund	2001

Section 50.740, RSMo 2000, prohibits expenditures in excess of the approved budgets.

D. Published Financial Statements

Under Sections 50.800 and 50.810, RSMo 2000, the County Commission is responsible for preparing and publishing in a local newspaper a detailed annual financial statement for the county. The financial statement is required to show receipts or revenues, disbursements or expenditures, and beginning and ending balances for each fund.

However, the county's published financial statements did not include the following funds:

<u>Fund</u>	<u>Years Ended December 31,</u>
Circuit Clerk Interest Fund	2001 and 2000
Associate Circuit Division Interest Fund	2001 and 2000
Law Library Fund	2001 and 2000
Sheriff's Commissions Fund	2001 and 2000
Sound Recording Fund	2000

2. Cash

Section 110.270, RSMo 2000, based on Article IV, Section 15, Missouri Constitution, authorizes counties to place their funds, either outright or by repurchase agreement, in U.S.

Treasury and agency obligations. In addition, Section 30.950, RSMo 2000, requires political subdivisions with authority to invest in instruments other than depository accounts at financial institutions to adopt a written investment policy. Among other things, the policy is to commit a political subdivision to the principles of safety, liquidity, and yield (in that order) when managing public funds and to prohibit purchase of derivatives (either directly or through repurchase agreements), use of leveraging (through either reverse repurchase agreements or other methods), and use of public funds for speculation. The county has not adopted such a policy.

In accordance with Statement No. 3 of the Governmental Accounting Standards Board, *Deposits with Financial Institutions, Investments (Including Repurchase Agreements), and Reverse Repurchase Agreements*, disclosures are provided below regarding the risk of potential loss of cash deposits. For the purposes of these disclosures, deposits with financial institutions are demand, time, and savings accounts, including certificates of deposit and negotiable order of withdrawal accounts, in banks, savings institutions, and credit unions.

The county's and health center's deposits at December 31, 2001 and 2000, were entirely covered by federal depository insurance or by collateral securities held by the county's and health center's custodial bank in the county's or health center's names.

The Board for the Developmentally Disabled's deposits at December 31, 2001 and 2000 were entirely covered by federal depository insurance.

However, because of significantly higher bank balances in the Health Center Fund at certain times during the year, uninsured and uncollateralized balances existed at those times although not at year-end.

To protect the safety of county deposits, Section 110.020, RSMo 2000, requires depositories to pledge collateral securities to secure county deposits not insured by the Federal Deposit Insurance Corporation.

Supplementary Schedule

Schedule

IRON COUNTY, MISSOURI  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Federal CFDA Number	Federal Grantor/Pass-Through Grantor/Program Title	Pass-Through Entity Identifying Number	Federal Expenditures	
			Year Ended December 31,	
			2001	2000
<b>U. S. DEPARTMENT OF AGRICULTURE</b>				
Direct Program				
10.670	National Forest - Economic Recovery			
	Iron County Signage	N/A	\$ 4,505	35
	Annapolis Gazebo	N/A	4,797	250
	Viburnum Strategic Plan	N/A	5,000	35
	Leadership Project IV	N/A	0	2,500
	Leadership Project V	N/A	1,159	0
	Pocket Park	N/A	18,709	945
	Iron County Festival	N/A	4,864	0
	Program total		<u>39,034</u>	<u>3,765</u>
Passed through state:				
Department of Health -				
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	ER50451146W ER0045-0146	40,582 0	0 41,243
	Program total		<u>40,582</u>	<u>41,243</u>
Office of Administration -				
10.665	Schools and Roads - Grants to States	N/A	29,742	135,139
<b>U.S. DEPARTMENT OF JUSTICE</b>				
Direct programs:				
16.710	Public Safety Partnership and Community Policing Grants	1999UMX3035	37,736	47,308
Passed through Missouri Sheriff's Association				
16.unknown	Domestic Cannabis Eradication/Suppression Program	N/A	0	1,083
<b>U. S. DEPARTMENT OF TRANSPORTATION</b>				
Passed through state:				
Highway and Transportation Commission -				
20.205	Highway Planning and Construction	BRO-047(5)	8,854	204,849
State Emergency Management Agency -				
20.703	Interagency Hazardous Materials Public Sector Training and Planning Grants	N/A	1,679	1,308

Schedule

IRON COUNTY, MISSOURI  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Federal CFDA Number	Federal Grantor/Pass-Through Grantor/Program Title	Pass-Through Entity Identifying Number	Federal Expenditures	
			Year Ended December 31,	
			2001	2000
U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				
Passed through state:				
Department of Health -				
93.268	Immunization Grants	PGA064-2146A	2,995	0
		N/A	37,752	34,163
	Program total		<u>40,747</u>	<u>34,163</u>
Department of Health -				
93.575	Child Care and Development Block Grant	PGA0671146C	1,000	0
		PGA0670146C	0	1,000
	Program total		<u>1,000</u>	<u>1,000</u>
93.991	Preventive Health and Health Services Block Grant	N/A	0	297
93.994	Maternal and Child Health Services Block Grant to the States	ERS1461146M	17,885	0
		ERS1460146M	0	17,359
		N/A	3,675	1,486
	Program total		<u>21,560</u>	<u>18,845</u>
	Total Expenditures of Federal Awards		<u>\$ 220,934</u>	<u>489,000</u>

N/A - Not applicable

The accompanying Notes to the Supplementary Schedule are an integral part of this schedule.

Notes to the Supplementary Schedule

IRON COUNTY, MISSOURI  
NOTES TO THE SUPPLEMENTARY SCHEDULE

1. Summary of Significant Accounting Policies

A. Purpose of Schedule and Reporting Entity

The accompanying Schedule of Expenditures of Federal Awards has been prepared to comply with the requirements of OMB Circular A-133. This circular requires a schedule that provides total federal awards expended for each federal program and the Catalog of Federal Domestic Assistance (CFDA) number or other identifying number when the CFDA information is not available.

The schedule includes all federal awards administered by Iron County, Missouri.

B. Basis of Presentation

OMB Circular A-133 includes these definitions, which govern the contents of the schedule:

*Federal financial assistance* means assistance that non-Federal entities receive or administer in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance, but does not include amounts received as reimbursement for services rendered to individuals . . . .

*Federal award* means Federal financial assistance and Federal cost-reimbursement contracts that non-Federal entities receive directly from Federal awarding agencies or indirectly from pass-through entities. It does not include procurement contracts, under grants or contracts, used to buy goods or services from vendors.

Accordingly, the schedule includes expenditures of both cash and noncash awards.

C. Basis of Accounting

Except as noted below, the schedule is presented on the cash basis of accounting, which recognizes amounts only when disbursed in cash.

Amounts for the Preventive Health and Health Services Block Grant (CFDA number 93.991) represent the original acquisition cost of vaccines obtained by the Health Center through the state Department of Health. Amounts for Maternal and Child

Health Services Block Grant to the States (CFDA number 93.994) include both cash disbursements and the original acquisition cost of vaccines. Amounts for the Immunization Grants (CFDA number 93.268) include both cash disbursements and the original acquisition cost of vaccines during the year ended December 31, 2001, and only the original acquisition cost of vaccines during the year ended December 31, 2000.

2. Subrecipients

Of the federal expenditures presented in the schedule, the county provided \$1,679 and \$1,308 to a subrecipient under the Interagency Hazardous Materials Public Sector Training and Planning Grants (CFDA number 20.703) during the years ended December 31, 2001 and 2000, respectively.

FEDERAL AWARDS -  
SINGLE AUDIT SECTION

State Auditor's Report



**CLAIRE C. McCASKILL**  
**Missouri State Auditor**

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH  
REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL  
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the County Commission  
and  
Officeholders of Iron County, Missouri

Compliance

We have audited the compliance of Iron County, Missouri, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the years ended December 31, 2001 and 2000. The county's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the county's management. Our responsibility is to express an opinion on the county's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the county's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the county's compliance with those requirements.

In our opinion, Iron County, Missouri, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the years ended December 31, 2001 and 2000.

## Internal Control Over Compliance

The management of Iron County, Missouri, is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the county's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the management of Iron County, Missouri; federal awarding agencies and pass-through entities; and other applicable government officials. However, this report is a matter of public record and its distribution is not limited.



Claire McCaskill  
State Auditor

August 1, 2002 (fieldwork completion date)

Schedule

IRON COUNTY, MISSOURI  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 (INCLUDING MANAGEMENT'S PLAN FOR CORRECTIVE ACTION)  
 YEARS ENDED DECEMBER 31, 2001 AND 2000

**Section I - Summary of Auditor's Results**

Financial Statements

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

Material weaknesses identified? \_\_\_\_\_ yes      x   no

Reportable conditions identified that are not considered to be material weaknesses? \_\_\_\_\_ yes      x   none reported

Noncompliance material to the financial statements noted? \_\_\_\_\_ yes      x   no

Federal Awards

Internal control over major programs:

Material weaknesses identified? \_\_\_\_\_ yes      x   no

Reportable conditions identified that are not considered to be material weaknesses? \_\_\_\_\_ yes      x   none reported

Type of auditor's report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with Section .510(a) of OMB Circular A-133? \_\_\_\_\_ yes      x   no

Identification of major programs:

<u>CFDA or Other Identifying Number</u>	<u>Program Title</u>
10.665	Schools and Roads - Grants to States
16.710	Public Safety Partnership and Community Policing Grants
20.205	Highway Planning and Construction

Dollar threshold used to distinguish between Type A  
and Type B programs:

\$300,000

Auditee qualified as a low-risk auditee?

\_\_\_\_\_ yes        x   no

### **Section II - Financial Statement Findings**

This section includes no audit findings that *Government Auditing Standards* requires to be reported for an audit of financial statements.

### **Section III - Federal Award Findings and Questioned Costs**

This section includes no audit findings that Section .510(a) of OMB Circular A-133 requires to be reported for an audit of federal awards.

Follow-Up on Prior Audit Findings for an  
Audit of Financial Statements Performed in Accordance  
With *Government Auditing Standards*

IRON COUNTY, MISSOURI  
FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

Our prior audit report issued for the two years ended December 31, 1999, included no audit findings that *Government Auditing Standards* requires to be reported for an audit of financial statements.

Summary Schedule of Prior Audit Findings  
in Accordance With OMB Circular A-133

IRON COUNTY, MISSOURI  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
IN ACCORDANCE WITH OMB CIRCULAR A-133

Section .315 of OMB Circular A-133 requires the auditee to prepare a Summary Schedule of Prior Audit Findings to report the status of all findings that are relative to federal awards and included in the prior audit report's Schedule of Findings and Questioned Costs. The summary schedule also must include findings reported in the prior audit's Summary Schedule of Prior Audit Findings, except those listed as corrected, no longer valid, or not warranting further action.

Section .500(e) of OMB Circular A-133 requires the auditor to follow up on these prior audit findings; to perform procedures to assess the reasonableness of the Summary Schedule of Prior Audit Findings; and to report, as a current year finding, when the auditor concludes that the schedule materially misrepresents the status of any prior findings.

Our prior audit report issued for the two years ended December 31, 1999, included no audit findings that Section .510(a) of OMB Circular A-133 requires to be reported for an audit of federal awards.

MANAGEMENT ADVISORY REPORT SECTION

Management Advisory Report -  
State Auditor's Findings

IRON COUNTY, MISSOURI  
MANAGEMENT ADVISORY REPORT -  
STATE AUDITOR'S FINDINGS

We have audited the special-purpose financial statements of various funds of Iron County, Missouri, as of and for the years ended December 31, 2001 and 2000, and have issued our report thereon dated August 1, 2002. We also have audited the compliance of Iron County, Missouri, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the years ended December 31, 2001 and 2000, and have issued our report thereon dated August 1, 2002.

We also have audited the operations of elected officials with funds other than those presented in the special-purpose financial statements. As applicable, the objectives of this audit were to:

1. Determine the internal controls established over the transactions of the various county officials.
2. Review and evaluate certain other management practices for efficiency and effectiveness.
3. Review certain management practices and financial information for compliance with applicable legal provisions.

Our audit was conducted in accordance with applicable standards contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and included such procedures as we considered necessary in the circumstances. In this regard, we reviewed accounting and bank records and other pertinent documents and interviewed various personnel of the county officials.

As part of our audit, we assessed the controls of the various county officials to the extent we determined necessary to evaluate the specific matters described above and not to provide assurance on those controls. With respect to controls, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation and we assessed control risk.

Our audit was limited to the specific matters described in the preceding paragraphs and was based on selective tests and procedures considered appropriate in the circumstances. Had we performed additional procedures, other information might have come to our attention that would have been included in this report.

The accompanying Management Advisory Report presents our findings arising from our audit of the elected county officials referred to above. In addition, this report includes findings other than those, if any, reported in the accompanying Schedule of Findings and Questioned Costs. These findings resulted from our audit of the special-purpose financial statements of Iron County but do not meet the criteria for inclusion in the written report on compliance and on internal control over financial reporting that is required for an audit performed in accordance with *Government Auditing Standards*.

**1.****Associate Commissioner Salaries**

Section 50.333.13 RSMo, enacted in 1997, allowed salary commissions meeting in 1997 to provide mid-term salary increases for associate county commissioners elected in 1996. The motivation behind this amendment was the fact that associate county commissioners' terms had been increased from two years to four years.

On May 15, 2001, the Missouri Supreme Court handed down an opinion in a case that challenged the validity of that statute. The Supreme Court held that this section of statute violated Article VII, Section 13 of the Missouri Constitution, which specifically prohibits an increase in compensation for state, county, and municipal officers during the term of office. This case, *Laclede County v. Douglass et al.*, holds that all raises given pursuant to this statute section are unconstitutional.

The Iron County Salary Commission had not addressed the issue of mid-term raises for the associate county commissioners in 1997. However, in March 1999, the County Commission approved mid-term raises for the associate county commissioners retroactively effective to January 1, 1999. The March 1999 commission minutes indicated the raises were based on the October 1997 salary commission decisions; however, those salary commission meeting minutes indicated the salaries being considered were for officials to be elected in 1998. As a result, in 1999 Iron County's Associate County Commissioners salaries were each increased approximately \$7,700 yearly, according to information from the County Clerk.

Previously, in December 1998, the County Clerk received a written legal opinion from the Prosecuting Attorney's office regarding effective dates of salary adjustments for presiding and associate commissioners. The opinion indicated the Associate Commissioner's salaries should not be increased pursuant to Section 50.333.13, RSMo because a mid-term salary increase would be unconstitutional and therefore prohibited. In March 1999, just prior to authorizing the salary increases, the County Commissioners received another written legal opinion from the Prosecuting Attorney's office. This opinion was consistent with the previous opinion and indicated that if the County Commission decided to approve the mid-term raises, the associate commissioners should be prepared to pay the money back if a court ruled such raises unconstitutional. The County Commission acted contrary to legal advice when it granted the retroactive mid-term raises to the associate commissioners.

Based upon the Supreme Court decision, the raises given to each of the Associate County Commissioners, totaling approximately \$15,400 for the two years ended December 31, 2000, should be repaid. Although the County Commissioners are aware of the Supreme Court opinion and past Prosecuting Attorney legal opinions, no decision has been made regarding repayment or adjustment to the salaries of the Associate County Commissioners.

**WE RECOMMEND** the County Commission review the impact of this court decision and develop a plan for obtaining repayment of the salary overpayments. In addition, county officials' compensation should only be authorized by the salary commission.

**AUDITEE'S RESPONSE**

*We will review the court case and take this matter under advisement.*

<b>2. County Vehicles</b>
---------------------------

The county owns twenty-five vehicles assigned to the Sheriff, deputy Sheriffs, County Commissioners, and employees of the Road and Bridge Department. These vehicles are housed at the official's or employee's home rather than a county facility such as the courthouse or road and bridge shed. Other vehicles owned by the county are considered pool vehicles and are used by county personnel or officials when needed.

The two associate commissioners and several road and bridge employees regularly use fourteen county vehicles to commute to and from work. The County Commission indicated several reasons for assigning vehicles in this manner, including: 1) less response time is needed if emergencies arise, 2) less mileage is incurred due to location of homes as compared to work sites, and 3) decreased vandalism to the vehicles. We noted the following concerns related to county owned vehicle procedures:

- A. As noted in our prior report, the county does not have a written policy on the use of county vehicles. To ensure county vehicles are only used for official county purposes, the county should develop a written policy regarding the use of such vehicles. A formal written county vehicle policy is needed to inform county officials and employees of the proper use of county vehicles, outline vehicle usage log documentation requirements, address and define personal use of vehicles, and ensure compliance with related IRS guidelines and reporting requirements.
- B. While vehicle maintenance logs are prepared, these logs do not adequately document destinations, beginning and ending odometer readings, and purpose of use. As a result, the logs do not clearly distinguish between business and commuting use. Adequate vehicle log information is needed to clearly differentiate between county and commuting use, and document compliance with county policy.

**WE RECOMMEND** the County Commission establish a written policy regarding the appropriate use of county vehicles. The policy should include necessary definitions, address allowable and unallowable use of vehicles and the records required to account for such use, justification for assigning vehicles to individuals, and justification for commuting. In addition, the county should comply with IRS guidelines related to commuting use, as appropriate.

**AUDITEE'S RESPONSE**

*We will develop a comprehensive county-owned vehicle policy.*

**3. Personnel Policies**

The county has not adopted a written county-wide overtime and compensatory time policy. The county pays overtime to employees in the Sheriff's Office and grants employees in the Road and Bridge Department compensatory time off. The county's written policies should be expanded to address situations in which overtime may be necessary, document how overtime or compensatory time will be awarded, and ensure compliance with the Fair Labor Standards Act. Complete and detailed written policies are necessary to provide guidance to county employees, provide a basis for proper compensation, ensure equitable treatment among employees, and avoid misunderstandings.

**WE RECOMMEND** the County Commission establish written policies about employee overtime and compensatory time.

**AUDITEE'S REPOSE**

*We will develop a personnel policy that addresses overtime and compensatory time issues.*

**4. Budgetary Practices and Expenditures**

- A. Formal budgets were not prepared for some county funds and budgets were not obtained from other county officials for some county funds held outside the county treasury for the two years ended December 31, 2001. Chapter 50, RSMo 2000, requires the preparation and filing of annual budgets for all funds to present a complete financial plan for the ensuing year. By preparing or obtaining budgets for all county funds and activities, the County Commission can evaluate all county financial resources more effectively.
  
- B. The Iron County Industrial Development Association (ICIDA), whose purpose is to promote economic development and community betterment in the county, is governed by a board appointed by the County Commission. In addition to tasks performed for the association, the ICIDA Administrator performs various tasks for the county road and bridge department (such as compiling road maintenance reports, responding to citizen inquiries, reporting concerns to the County Commission, and attending road-related meetings) and records the time spent on these activities on timesheets submitted to the County Commission. The county transferred \$16,000 and \$14,000 in 2001 and 2000, respectively, from the Special Road and Bridge Fund

to the Iron County Industrial Development Association (ICIDA) Fund as reimbursement for approximately 50 percent of salaries and benefits of the ICIDA Administrator. In addition, the county transfers \$10,000 each year from the General Revenue Fund to the ICIDA Fund.

A review of the administrator's timesheets noted the amount of hours claimed for road and bridge work fluctuated greatly from month to month (ranging from 40 to 141). However, it appears the administrator spent approximately 59 percent and 51 percent of her time on road and bridge tasks during 2001 and 2000, respectively. A review of the county's 2002 budget document and the administrator's January through August 2002 timesheets show that the county is planning to transfer only \$6,000 from the Special Road and Bridge Fund to the ICIDA Fund (approximately 20 percent of the administrator's salary), while the number of road and bridge hours reported by the administrator through August represent approximately 50 percent of the administrator's time. There is not a clear relationship between hours worked on various road and bridge tasks and the transfer amounts from the county Road and Bridge Fund. Other than an overall effort to decrease road and bridge spending, the County Commission did not have any particular reasons or documentation to support this funding change in 2002.

The county should re-evaluate the road and bridge duties to be performed by the ICIDA Administrator and the number of hours worked. Salary payments from the Special Road and Bridge Fund and the ICIDA Fund should be related to the actual hours worked on those activities.

Similar conditions were noted in our prior reports.

**WE RECOMMEND** the County Commission:

- A. Ensure budgets are prepared or obtained for all county funds.
- B. Re-evaluate what is expected for compensation paid to the ICIDA Administrator and ensure that funding provided from the Special Road and Bridge and ICIDA Funds is reasonable as compared to tasks performed and hours worked.

**AUDITEE'S RESPONSE**

*A & B. We will implement these recommendations.*

**5.**

**Sheriff's Commissions Fund**

The Sheriff's office maintains a bank account for the deposit of telephone and vending machine commissions. Other monies deposited into this account included insurance claim

reimbursements, reimbursements from law enforcement officers for rifles and uniforms, and some unidentified amounts. Bank deposits and checks written are recorded in a checkbook register, but the deposit entries and bank deposit tickets did not always identify the individual receipts comprising the deposit. The bank account is used to pay for various office and equipment expenses. Receipts into the account totaled approximately \$13,800 for the two years ended December 31, 2001. Of this total, approximately \$7,900 related to telephone and vending machine commissions. Disbursements from the account totaled about \$14,200 for the two years ended December 31, 2001. Many of these disbursements were for guns and uniforms for law enforcement personnel, vehicle repairs, and jail supplies.

We reviewed the account activity from January 2000 through May 2002 and noted some questionable disbursements from the account totaling about \$1,700. Under the former Sheriff, flowers for employees and a retirement gift for the former Sheriff were acquired. Under the current Sheriff, questionable disbursements include donations to a little league baseball team, flowers for employees, and a Christmas party for employees. These disbursements do not appear necessary for the operation of the Sheriff's department, and do not appear to be a prudent use of public monies.

The County Commission and public was not made aware of the activity of this fund. A budget was not prepared for the fund and the fund was not listed in the county's published financial statements. Additionally, the county could not provide a current signed contract for the telephone and vending machine commissions.

There is no statutory authority for the Sheriff to maintain such accounts outside the county treasury. Attorney General's Opinion No. 45, 1992 to Henderson, states "...sheriffs are not authorized to maintain a bank account for law enforcement purposes separate from the county treasury." The remaining account balances should be transferred to the County Treasurer and future receipts should be transmitted to the County Treasurer.

This condition was noted in our prior report.

**WE RECOMMEND** the Sheriff turn over custody of the Sheriff's Commissions Fund to the County Treasurer and turn over all future revenues to the County Treasurer. In addition, the Sheriff and County Commission should enter into a formal written contract with the entities providing telephone and vending services.

### **AUDITEE'S RESPONSE**

*The Sheriff provided the following response:*

*I have implemented a system of reporting the account activity to the county commissioners, and will continue to do so quarterly. I will change the disbursements procedures. I will look into the telephone vending machine contract.*

*The County Commission provided the following response:*

*We will work with the Sheriff and enter into a contract for these services.*

<b>6. Associate Circuit and Probate Divisions' Controls and Procedures</b>
--

- A. Bank reconciliations have not been prepared for the Banner Courts Case Management System (Banner) account since the system was installed in April 2001. The division employees initially were unsuccessful in their efforts to reconcile the Banner account and subsequently referred the issue to the Office of State Courts Administrator (OSCA), and curtailed their reconciliation efforts. Based on correspondence with OSCA provided to us by the Associate Circuit Judge, OSCA personnel last contacted the county regarding the reconciliations in late 2001. The bank account has yet to be reconciled as of July 2002. Timely preparation of bank reconciliations is necessary to ensure accounting records and bank records are in agreement, allow for the timely correction of errors, and provide the basis for a monthly comparison of reconciled cash balances to open items listings.
- B. The Associate Circuit Division maintains a bank account containing amounts held on old criminal cases totaling about \$16,000 on June 30, 2002. The Division has not identified any of the items comprising this balance. The Division should attempt to determine the reasons for the unidentified balance and if proper disposition of the unidentified monies cannot be determined, these monies should be disposed of in accordance with state law.

A similar condition was noted in our prior report.

**WE RECOMMEND** the Associate Circuit Judge:

- A. Ensure bank reconciliations are prepared on a monthly basis. Any differences should be investigated and resolved in a timely manner.
- B. Require the Division employees attempt to identify the unidentified balance. Any monies remaining unidentified should be disposed of in accordance with state law.

**AUDITEE'S REPOSE**

- A. *This recommendation has been implemented.*
- B. *We are working on this recommendation and will continue to do so over time.*

<b>7. Circuit Clerk's Controls and Procedures</b>
---

- A. Deposits are generally made daily. However, we noted five checks and money orders totaling \$795 on hand on June 13, 2002 that had not been recorded on any accounting record or deposited. These monies had been held for periods ranging from one day to one month. The deputy Circuit Clerk indicated she could not record and deposit the receipts because of insufficient case information. These monies were not considered in the daily closeout procedure. As a result, these monies are not accounted for properly and are susceptible to theft or loss. All monies received should be properly recorded, processed, and deposited daily.
- B. The Circuit Clerk maintains three bank accounts containing balances on old unidentified cases totaling about \$30,000. The Circuit Clerk indicated she has been working to identify and disburse the remaining old balances. Additionally, the Circuit Clerk maintains a bank account for the unclaimed balance on one case totaling about \$12,000. The Circuit Clerk indicated her efforts to contact the claimant to disburse the money due on this case have been unsuccessful.

The Circuit Clerk should attempt to determine the reasons for the unidentified balances and if proper disposition of the unidentified monies cannot be determined, these monies should be disposed of in accordance with state law. Additionally, any unclaimed monies should be disposed of in accordance with Chapter 447, RSMo.

A similar condition was noted in our prior report.

**WE RECOMMEND** the Circuit Clerk:

- A. Ensure receipts are recorded properly and deposited promptly.
- B. Attempt to identify the unidentified balances. Any monies remaining unidentified and unclaimed monies should be disposed of in accordance with state law.

**AUDITEE'S RESPONSE**

- A. *During the period of time when deposits were not made on a timely basis, one of my deputy clerks was out for surgery and we had received a number of cases to file, more than usual for that time period. Court was scheduled most every day and that left one clerk to handle all the work. Usually when a case cannot be processed for lack of information, it is returned immediately to the attorney. That was not done and will not happen again.*
- B. *No further attempts will be made to identify unclaimed monies. All unclaimed monies will be turned over to the county treasurer.*

<b>8.</b>	<b>Prosecuting Attorney's Trustee Account</b>
-----------	---

The Prosecuting Attorney's office maintains a trustee account for the deposit and disbursement of court ordered restitutions. Monthly listings of open items are not prepared and, consequently, open items are not reconciled with cash balances. An open items listing, prepared as of June 20, 2002 at our request, indicated the trustee account balance exceeded identified open items by about \$2,500.

Monthly listings of liabilities should be prepared and reconciled to the cash balance to ensure accounting records are in balance and sufficient cash is available for the payment of liabilities. The Prosecuting Attorney's office should attempt to determine the reasons for the unidentified balance and if proper disposition of the unidentified monies cannot be determined, these monies should be disposed of in accordance with state law.

This condition was noted in our prior reports.

**WE AGAIN RECOMMEND** the Prosecuting Attorney prepare monthly listings of open items and reconcile the listings to the cash balance and attempt to identify the unidentified balances. Any remaining unidentified monies should be disposed of in accordance with unclaimed property statutes.

#### **AUDITEE'S REPOSE**

*A monthly listing of open items will be prepared. Once clarification is obtained regarding proper disposition, the unidentified monies will be disposed of.*

This report is intended for the information of the management of Iron County, Missouri, and other applicable government officials. However, this report is a matter of public record and its distribution is not limited.

## Follow-Up on Prior Audit Findings

IRON COUNTY, MISSOURI  
FOLLOW-UP ON PRIOR AUDIT FINDINGS

In accordance with *Government Auditing Standards*, this section reports the auditor's follow-up on action taken by Iron County, Missouri, on findings in the Management Advisory Report (MAR) of our audit report issued for the two years ended December 31, 1997.

The prior recommendations which have not been implemented, but are considered significant, are repeated in the current MAR. Although the remaining unimplemented recommendations are not repeated, the county should consider implementing those recommendations.

1. Sheriff's Department Vehicles

The county had not developed a written policy regarding the proper use of the county owned vehicles.

Recommendation:

The County Commission develop a written policy related to the personal use of county owned vehicles. In addition, the county should continue to monitor the monthly mileage incurred on the vehicles.

Status:

Not implemented. See MAR finding number 2.

2. Budgetary Practices and Expenditures

- A. Formal budgets were not prepared and filed with the State Auditor's office for various funds.
- B. Warrants were issued in excess of approved budgeted expenditures.
- C. The Chief Deputy in the Sheriff's office had a verbal agreement with the Prosecuting Attorney to perform special investigative services. The deputy's monthly reports of services performed did not include detailed information and the monthly reports were not reviewed for reasonableness by the County Commission.
- D. Transfers from the Special Road and Bridge Fund to the Iron County Industrial Development Association (ICIDA) Fund to reimburse for road and bridge related duties performed by the ICIDA Administrator were not always reasonable as compared to hours worked.

Recommendation:

The County Commission:

- A. Ensure budgets are prepared or obtained for all county funds.
- B. And Board for the Developmentally Disabled keep expenditures within budgetary limits.
- C. And Prosecuting Attorney obtain a written contract with the special investigator and require him to submit detailed time sheets which itemize the time of day investigative services are performed. The County Commission should also evaluate the reasonableness of the total number of hours worked.
- D. Ensure Special Road and Bridge funds are only used for their intended purpose.

Status:

- A. Not implemented. See MAR finding number 4.
- B. Not implemented. Warrants were issued in excess of approved budgeted expenditures for four funds in 2001. Although not repeated in the current MAR, our recommendation remains as stated above.
- C. The Prosecuting Attorney no longer utilizes these special investigative services.
- D. Partially implemented. While it appears Special Road and Bridge funds were used for their intended purpose during 2000 and 2001, some concerns were still noted with regard to this funding arrangement. See MAR finding number 4.

3. City Municipal Assessments

The county overcharged cities for the handling of municipal court cases.

Recommendation:

The County Commission refund monies charged for handling municipal cases back to the cities involved, and discontinue charging the cities a fee for hearing and processing municipal cases.

Status:

Partially implemented. The county no longer charges the cities for these services although one city has continued to remit payment. The county did not refund any of the charges paid by the cities. Although not repeated in the current MAR, the county should refund the monies charged for these services.

4. Sheriff's Controls and Procedures

- A. The cash control ledger did not include disbursements, gun permit receipts, or totals.
- B. Receipts were not deposited timely.
- C. Bank reconciliations were not documented.
- D. The numerical sequence of traffic tickets issued was not accounted for.
- E. Controls over seized property were not sufficient.
- F. Billings for boarding prisoners required payment to be made payable to the Iron County Treasurer but required the payment to be sent to the Sheriff's office.
- G. Telephone commissions were deposited into an account under control of the Sheriff's office.

Recommendation:

The Sheriff:

- A. Ensure all receipts and disbursements are posted to the cash control ledger, totaled, and reconciled monthly to bank statements.
- B. Ensure all cash receipts are deposited daily or when amounts exceed \$100.
- C. Require monthly bank reconciliations be documented.
- D. Ensure records are maintained to account for the numerical sequence and ultimate disposition of all traffic tickets issued.
- E. Establish and maintain a log of seized property and perform periodic inventory counts and compare to the control log.
- F. Ensure the billing statements for boarding of prisoners stipulate that payments be sent directly to the County Treasurer.

- G. Turn over custody of the Sheriff's Commission Fund to the County Treasurer and turn over all future revenues to the County Treasurer.

Status:

- A-E. Implemented.
- F. Implemented in July 2002.
- G. Not implemented. See MAR finding number 5.

5. Circuit Clerk's Controls and Procedures

- A. An open items listing had not been prepared. Also, monies were not disbursed on some old closed cases and unidentified excess monies were held in some bank accounts.
- B. A book balance was not maintained in the cash control ledger.
- C. Accounting duties related to child support duties were not adequately segregated.

Recommendation:

The Circuit Clerk:

- A. Prepare a current listing of liabilities and reconcile the listing to the cash balance on a monthly basis. Any unidentified excess should be disposed of in accordance with Chapter 447, RSMo 1994.
- B. Maintain a monthly balance for the cash control ledger. This balance should then be reconciled monthly to the balance per the bank statements.
- C. Ensure receipting and accounting duties are adequately segregated. If adequate segregation is not possible, at a minimum, independent reviews should be performed and documented as necessary.

Status:

- A. Partially implemented. The Circuit Clerk's office currently prepares open items listings and reconciles these listings to the cash balance. However, significant old unidentified balances still exist. See MAR finding number 7.
- B. Implemented.

C. The Circuit Clerk no longer collects child support monies.

6. Prosecuting Attorney's Controls and Procedures

A. Monthly listings of open items were not prepared for the trustee account.

B. Year end bonuses were paid to the secretaries from the Prosecuting Attorney Bad Check Fund.

Recommendation:

The Prosecuting Attorney:

A. Prepare monthly listings of open items and reconcile the listings to the cash balance.

B. Ensure expenditures of the Prosecuting Attorney Bad Check Fund are not granted to employees in the form of bonuses after services have been rendered.

Status:

A. Not implemented. See MAR finding number 8.

B. Implemented.

7. Associate Circuit and Probate Divisions' Controls and Procedures

A. Receipts were not deposited timely.

B. The open items list was not reconciled to the book and reconciled bank balance of the Associate Civil bank account. Also, old unidentified monies were maintained in a savings account.

Recommendation:

The Associate Circuit Judge:

A. Require the clerk to deposit receipts daily or when accumulated receipts exceed \$100.

B. Require the clerk to reconcile the open items balance to the cash balance monthly. In addition, the differences between the open items balance and the cash balance should be identified and resolved. If the difference cannot be identified, the Judge should authorize the clerk to dispose of the unidentified monies as provided by state law.

Status:

- A. Implemented.
- B. Partially implemented. The Associate Circuit Division currently reconciles the book balance and open items balance; however, the division does not perform bank reconciliations. Additionally, a significant unidentified balance is being maintained for old criminal cases. See MAR finding number 6.

8. County Clerk's Procedures

The account book with the County Collector was not used to verify records and reports of the County Collector.

Recommendation:

The County Clerk use his account book with the County Collector to verify the accuracy of the County Collector's annual settlement.

Status:

Partially implemented. The County Clerk uses the account book to verify collections reported on the County Collector's annual settlement but does not verify charges or other credits on the annual settlement. Although not repeated in the current MAR, our recommendation remains as stated above.

9. Health Center's Controls and Procedures

- A. The approved budget documents did not adequately reflect the anticipated financial condition. Disbursements were significantly overestimated primarily because large amounts were estimated for capital improvements but no disbursements for capital improvements were made.
- B. Tax forms (1099) were not issued when required.

Recommendation:

The Health Center Board:

- A. Estimate receipts and disbursements as closely as possible to the anticipated actual amounts so that a reasonable estimate of the health center's financial position is presented.
- B. Establish procedures to ensure all future payments totaling greater than \$600 annually for services to nonemployees are reported to the IRS.

Status:

- A. Partially implemented. Although some disbursements categories continue to be overestimated on the budget documents, significant planned capital improvements which had been included in the last few years' budgets occurred in 2000. As a result, the overall budget documents for the two years ended December 31, 2001, better reflected the health center's anticipated financial condition. Although not repeated in the current MAR, our recommendation remains as stated above.
  
- B. Implemented.

STATISTICAL SECTION

History, Organization, and  
Statistical Information

IRON COUNTY, MISSOURI  
HISTORY, ORGANIZATION,  
AND STATISTICAL INFORMATION

Organized in 1857, the county of Iron was named for the abundance of iron ore. Iron County is a county-organized, third-class county and is part of the Forty-Second Judicial Circuit. The county seat is Ironton.

Iron County's government is composed of a three-member county commission and separate elected officials performing various tasks. The county commission has mainly administrative duties in setting tax levies, appropriating county funds, appointing board members and trustees of special services, accounting for county property, maintaining county roads and bridges, and performing miscellaneous duties not handled by other county officials.

Principal functions of these other officials relate to judicial courts, law enforcement, property assessment, property tax collections, conduct of elections, and maintenance of financial and other records of importance to the county's citizens.

Counties typically spend a large portion of their receipts to support general county operations and to build and maintain roads and bridges. The following chart shows from where Iron County received its money in 2001 and 2000 to support the county General Revenue and Special Road and Bridge Funds:

SOURCE	2001		2000	
	AMOUNT	% OF TOTAL	AMOUNT	% OF TOTAL
Property taxes	\$ 903,948	40	807,903	34
Sales taxes	309,060	14	309,446	13
Federal and state aid	678,912	30	918,448	39
Fees, interest, and other	366,794	16	339,061	14
Total	\$ 2,258,714	100	2,374,858	100

The following chart shows how Iron County spent monies in 2001 and 2000 from the General Revenue and Special Road and Bridge Funds:

USE	2001		2000	
	AMOUNT	% OF TOTAL	AMOUNT	% OF TOTAL
General county government	\$ 711,356	31	670,775	29
Public safety	554,140	24	533,573	23
Highways and roads	1,025,451	45	1,138,594	48
Total	\$ 2,290,947	100	2,342,942	100

The county maintains approximately 37 county bridges and 300 miles of county roads.

The county's population was 9,529 in 1970 and 10,697 in 2000. The following chart shows the county's change in assessed valuation since 1970:

	Year Ended December 31,				
	2001	2000	1985*	1980**	1970**
	(in millions)				
Real estate	\$ 97.5	96.7	114.1	46.7	35.4
Personal property	24.2	31.0	16.1	16.3	4.9
Railroad and utilities	23.2	24.0	5.8	4.3	3.2
Total	\$ 144.9	151.7	136.0	67.3	43.5

\* First year of statewide reassessment.

\*\* Prior to 1985, separate assessments were made for merchants' and manufacturers' property. These amounts are included in real estate.

Iron County's property tax rates per \$100 of assessed valuations were as follows:

	Year Ended December 31,	
	2001	2000
General Revenue Fund	\$ .2753	.2950
Special Road and Bridge Fund	.2836	.2710
Health Center Fund	.1000	.1000
Board for Developmentally Disabled Fund	.1000	.1000

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on September 1 and payable by December 31. Taxes paid after December 31 are subject to penalties. The county bills and collects property taxes for itself and most other local governments. Taxes collected were distributed as follows:

	Year Ended February 28,	
	2002	2001
State of Missouri	\$ 44,954	46,040
General Revenue Fund	427,494	463,829
Special Road and Bridge Fund	422,471	414,611
Assessment Fund	64,535	65,611
Health Center Fund	148,352	152,182
Board for the Developmentally Disabled Fund	143,869	147,802
School districts	4,391,179	4,519,530
Library district	148,352	152,181
Ambulance districts	222,536	228,304
Fire protection districts	180,382	110,423
Hospital district	81,542	95,524
Cities	35,806	35,192
County Clerk	283	268
County Employees' Retirement	18,220	15,822
Commissions and fees:		
General Revenue Fund	114,880	117,779
Total	\$ 6,444,855	6,565,098

Percentages of current taxes collected were as follows:

	Year Ended February 28,	
	2002	2001
Real estate	96 %	95 %
Personal property	90	91
Railroad and utilities	100	100

Iron County also has the following sales taxes; rates are per \$1 of retail sales:

	Rate	Expiration Date	Required Property Tax Reduction
General	\$ .0050	None	50 %

The elected officials and their compensation paid for the year ended December 31 (except as noted) are indicated below.

Officeholder	2002	2001	2000
<b>County-Paid Officials:</b>			
Ronald Murphy, Presiding Commissioner	\$	25,760	25,379
Guy Stevenson, Associate Commissioner		23,683	23,333
Reggie Burns, Associate Commissioner		23,683	23,333
James Goggin, County Clerk		36,027	35,533
R. Scott Killen, Prosecuting Attorney		42,264	41,639
Allen Mathes, Sheriff		40,209	39,616
Jack Adams, County Treasurer		26,597	26,205
Anthony Cole, County Coroner		10,648	6,292
Sandra Trask, Public Administrator (1)		34,510	10,037
Linda Kemp, County Collector, year ended February 28,	36,260	35,618	
David Huff, County Assessor, (2) year ended August 31,		42,843	41,900
Sidney Nickelson, County Surveyor (3)			

- (1) Includes fees received from probate cases in 2000. Beginning January 1, 2001, the Public Administrator elected to receive a salary in lieu of fees.
- (2) Includes \$900 annual compensation received from the state.
- (3) Compensation on a fee basis.

**State-Paid Officials:**

Brenda Turner, Circuit Clerk and Ex Officio Recorder of Deeds	47,300	46,127
Kelly Parker, Associate Circuit Judge	75,467	
Alan Harriss, Associate Circuit Judge		63,524

A breakdown of employees (excluding the elected officials) by office at December 31, 2001, is as follows:

Office	Number of Employees Paid by	
	County	State
County Commission	2	0
Circuit Clerk and Ex Officio Recorder of Deeds	1	2
County Clerk	2	0
Prosecuting Attorney	2	0
Sheriff	18 *	0
County Collector	3 **	0
County Assessor	3	0
Associate and Probate Division	0	2
Road and Bridge	16	0
Health Center	9 **	0
Total	<u>56</u>	<u>4</u>

\* Includes 3 part-time employees

\*\* Includes 2 part-time employees

In addition, the county pays a proportionate share of the salaries of other circuit court-appointed employees. Iron County's share of the Forty-Second Judicial Circuit's expenses is 15.64 percent.